Floyd Bins Room
875 E. Cochran Street
Simi Valley, CA 93065

November 9, 2016
6:00 P.M.
Meeting # 812.

Personnel Commission Members
Sherida Simmons, Chairperson
Kathleen Hobiger, Vice Chairperson
Lori Rhoades, Member

Arrived
Absent.
6:00 P.M.
6:00 P.M.

Staff Members
Matt Spencer, Director, Classified Personnel Services
Karen Burnside, Senior Administrative Assistant, Confidential

6:00 P.M.
6:00 P.M.

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Vice
Chairperson.

The flag salute was led by Ms. Hobiger.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel
Commission approved the agenda, as amended, by a vote of 2-0 as follows: Aye-
Hobiger, Rhoades, Absent-Simmons; No-None; Abstained-None.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel
Commission approved the consent agenda, as presented, by a vote of 2-0 as follows:
Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None.

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel
Commission approved the Minutes of the Regular Meeting of October 19, 2016,
as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons;
No-None; Abstained-None.

The Commission acknowledged the passing of retired employee, Trish Garretson.

There were no public comments.

There were no public hearings.

Dr. Spencer reported on (1) CSPCA Annual Conference - Information has
been distributed to the Commission regarding the conference to be held
January 26-29, 2017 at the Westin St. Francis Hotel in San Francisco.
Ms. Hobiger and Ms. Rhoades have expressed interest in attending.
Karen Burnside and Dr. Spencer will be working with the Commissioners to
arrange for travel, hotel, conference registration, etc. (2) 2015-2016 Annual
Report - Data is being collected, and a draft is being developed. Dr. Spencer
anticipates having the report finalized for the December 14 meeting.
Dr. Spencer reported on the status of the 2016-2017 Commission Budget.

On a motion by Ms. Rhoaes, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Request for Proposal for classification studies and authorized Dr. Spencer to advertise for bids, by a vote of 2-0 as follows: Yes-Hobiger, Rhoaes; Absent-Simmons; No-None; Abstained-None

Future Commission meeting dates were announced.

Job opportunities were announced for: Library Media Technician III; Translator/Interpreter.

There were no items for consideration at a future meeting.

The Closed Session item was tabled and will be held at a future meeting.

On a motion by Ms. Rhoaes, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:17 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Rhoaes; Absent-Simmons; No-none; Abstained-none.

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

Lori Rhoaes, Member