SIMI VALLEY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
MINUTES

June 8, 2016  
6:00 P.M.  
Meeting # 808

Floyd Binns Room  
875 E. Cochran Street  
Simi Valley, CA 93065

Personnel Commission Members  
Arrived  
Absent
Sherida Simmons, Chairperson  
6:00 P.M.
Kathleen Hobiger, Vice Chairperson
Lori Rhoades, Member  
6:00 P.M.

Staff Members  
6:00 P.M.
Matt Spencer, Director, Classified Personnel Services
Karen Burnside, Senior Administrative Assistant, Confidential

The meeting was called to order at 6:01 P.M. by Kathleen Hobiger, Vice Chairperson.

The flag salute was led by Ms. Hobiger.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as amended (to remove the closed session item), by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of May 11, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

There were no Commission comments.

There were no public comments.

There were no hearings.

Dr. Spencer reported that reported that Ventura County Office of Education has officially approved the Personnel Commission budget for fiscal year 2016-2017.

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved extending the Eligibility List for Office Manager II for a period of three months, from June 15, 2016, to September 15, 2016.

Call to Order
Flag Salute
Agenda  
Motion #16.0608.1
Consent Agenda  
Motion #16.0608.2
Minutes  
Motion #16.0608.3
Commission Comments
Public Comments
Hearings
PERSONNEL ITEMS

Director's Report
Extend Eligibility List  
Motion # 16.0608.4
Dr. Spencer reported on the status of the 2015-2016 Commission Budget.

Dr. Spencer provided the Commission with requested samples of performance evaluations for the purposes of revising the evaluation form for Director of Classified Personnel Services. The Commission discussed the samples and will provide Dr. Spencer with suggestions over the next several months.

Closed Session was canceled (agenda amendment).

Future Commission meeting dates were announced.

Job opportunities were announced for: School Services Assistant III; Student Store Clerk.

There were no items for future consideration.

On a motion by Ms. Rhoades seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:19 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons; No-none; Abstained-none.

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

Lori Rhoades, Member