SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

March 14, 2018
6:00 P.M.
Meeting # 831

Board Room
875 E. Cochran Street
Simi Valley, CA 93065

Personnel Commission Members
Lori Rhoades, Chairperson
Sherida Simmons, Vice Chairperson
Kathleen Hobiger, Member

Arrived
6:00 P.M.

Staff Members
Sophia Crocker, Director, Classified Personnel Services
Karen Burnside, Senior Administrative Assistant

6:00 P.M.

The meeting was called to order at 6:00 P.M. by Lori Rhoades, Chairperson.

The flag salute was led by Ms. Rhoades.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as presented, by a vote of 3-0.
(Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.)

Motion #18.314.1

Agenda

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0.
(Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.)

Consent Agenda
Motion #18.314.2

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of February 14, 2018, as presented, by a vote of 3-0.
(Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Minutes
Motion #18.314.3

The Commission acknowledged the passing of retired employee, Trish Garretson.

Commission
Comments

Ms. Hobiger commented on the passing of Sandra Livio who was a cafeteria worker many years ago.

Public Comments

There were no public hearings.

Hearings

Personnel Items

Ms. Crocker (1) welcomed everyone to the first Personnel Commission meeting at 101 W. Cochran; (2) commented on Karen Burnside’s 20-year anniversary with the District; (3) reported that the Board approved the new CSEA contract, a 2% raise as well as a $200 bonus for classified employees, and a retirement incentive, at their meeting on February 20; (4) provided an update on the classification study. Specifically, there has been a delay in the timeline due to lack of communication from EMS. Ms. Crocker has scheduled a meeting with the project director for tomorrow, March 15, to discuss the delay and revised timeline.
Ms. Crocker reported on the status of the 2017-2018 Commission Budget.

There was discussion but no action taken on the request to revise the job description and title of Job Developer to Job Developer/Coach. The Commission asked Ms. Crocker to investigate the title change, and the item will be brought back for consideration at the April 18, 2018 meeting.

There was discussion regarding a request to start Personnel Commission meetings at an earlier time. No action was taken on this item.

Future Commission meeting dates were announced.

Job opportunities were announced for: Paraeducator I, Special Education; and Paraeducator II, Special Education.

There were no items for consideration at a future meeting.

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission adjourned the meeting at 6:30 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member