The meeting was called to order at 6:01 P.M. by Lori Rhoades, Chairperson.

The flag salute was led by Ms. Rhoades.

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades Simmons; No-None; Abstained-None; Absent-None.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of October 10, 2018, as presented. Vote 3-0: Aye – Hobiger, Rhoades, Simmons; No-None; Abstained-None.

The Commission shared their heartfelt sympathies for everyone affected by the wild fires and the Border Line tragedy.

There were no public comments.

There were no public hearings.

Karen Burnside reported that (1) Staff has been extremely busy working on the elimination of the campus/playground supervisor classification. A letter will be sent to all campus/playground supervisors advising of the elimination of the classification effective December 20, and the creation of a new classification and job description for Campus Supervisor. Posting for the new classification will open on November 15, and all current campus/playground supervisors will be encouraged to apply on line for the new classification. We anticipate that job offers in the new classification will be made in January; Applicants will be offered provisional substitute assignments to start when students return on January 9. (2) Sophia Crocker is expected to return to work on December 3, 2018.
Personnel Commission Minutes for November 14, 2018

The budget was briefly discussed. Karen Burnside stated that funds were transferred to cover two deficits.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission established a new classification and approved the job description for Campus Supervisor, as amended, at salary range 34, with step one $12.04 per hour, to be effective January 1, 2019. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Future Commission meeting dates were announced.

Job opportunities were announced for: Construction Manager/Project Coordinator; Library Clerk; Paraeducator-Deaf or Hard of Hearing; School Office Manager I.

There were no items for consideration at a future meeting.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 7:00 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member