SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Training Room
101 W. Cochran Street
Simi Valley, CA 93065

October 10, 2018
6:00 P.M.
Meeting # 839

Personnel Commission Members
Arrived
Lori Rhoades, Chairperson
6:00 P.M.
Sherida Simmons, Vice Chairperson
6:00 P.M.
Kathleen Hobiger, Member
6:00 P.M.

Staff Members
Sophia Crocker, Director, Classified Personnel Services
Absent
Karen Burnside, Senior Administrative Assistant
6:00 P.M.

The meeting was called to order at 6:01 P.M. by Lori Rhoades, Chairperson.

The flag salute was led by Ms. Rhoades.

Call to Order
Flag Salute

On a motion by Ms. Simmons seconded by Ms. Hobiger and carried, the Personnel
Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades,
Simmons; No-None; Abstained-None; Absent-None.

Agenda
Motion #18.1010.1

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel
Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger,
Rhoades Simmons, No-None; Abstained-None; Absent-None.

Consent Agenda
Motion #18.1010.2

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Commission
approved the Minutes of the Regular Meeting of August 8, 2018.
Vote 3-0: Aye – Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Minutes
Motion #18.1010.3

The Commission acknowledged the passing of Joanna Morse, retired SVUSD
employee.

Commission

Comments

There were no public comments.

Public Comments

There were no public hearings.

Hearings

Karen Burnside reported that (1) CSEA nominated Lori Rhoades for another three-
year term commencing December 1, 2018; (2) The office has a limited term position
through December to assist with the additional work load, and a second limited term
position has been approved; and (3) Ginan Henson and Karen Burnside met with
other Districts for a round-table discussion regarding the change in campus supervisor
status from exempt to the classified service.

Personnel Items

Personnel Commission budget status will be presented at the next meeting.

Director’s Report

General Items

2018-2019
Budget Status

Revision
Paraeducator, DHH
Motion #18.1010.4

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel
Commission approved a revision to remove the section entitled, Distinguishing Career
Features from the job description for Paraeducator, Deaf or Hard of Hearing. Vote:
3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.
The Commission discussed new legislation and answered questions relating to part-time exempt campus supervisor positions becoming part of the classified service. New job descriptions for elementary and secondary campus supervisor positions will be presented to the Personnel Commission as soon as possible. A special meeting for this purpose may be scheduled.

Future Commission meeting dates were announced.

Job opportunities were announced for: Adult Education Instructional Assistant-Business & Computer Tech; Cafeteria Services Specialist; Community Liaison; Custodian I; Emergency Services and Safety Coordinator; Groundskeeper I; Human Resources Assistant II; Paraeducator-Spanish; Paraeducator-Visually Impaired; Payroll Supervisor; School Services Assistant II.

Items for consideration at a future meeting include campus supervisor job descriptions.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:55 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member