Floyd Binns Room  
875 E. Cochran Street  
Simi Valley, CA 93065  

Personnel Commission Members  
Lori Rhoades, Chairperson  
Sherida Simmons, Vice Chairperson  
Kathleen Hobiger, Member  

Staff Members  
Sophia Crocker, Director, Classified Personnel Services  
Karen Burnside, Senior Administrative Assistant  

Arrived  
Absent  
6:00 P.M.  
6:00 P.M.  

January 17, 2018  
6:00 P.M.  
Meeting # 829  

The meeting was called to order at 6:00 P.M. by Sherida Simmons, Vice Chairperson.  

The flag salute was led by Ms. Simmons.  

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.  

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.  

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the Minutes of the Regular Meeting of December 12, 2017, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.  

There were no Commission Comments.  

There were no public comments.  

There were no public hearings.  

Ms. Crocker gave a PowerPoint presentation on competency modeling.  

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved a revision to the job description for Maintenance Specialist-Plumber, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.  

Ms. Crocker reported on the status of the 2017-2018 Commission Budget.  

Call to Order  
Flag Salute  
Agenda  
Motion #18.117.1  
Consent Agenda  
Motion #18.117.2  
Minutes  
Motion #18.117.3  
Commission Comments  
Public Comments  
Hearings  
Personnel Items  
Director’s Report  
General Items  
Maintenance Specialist, Plumber – Revise Job Description  
Motion #18.117.4  
2017-2018 Budget Status
On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the 2018-2019 Meeting Calendar, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

The item regarding Merit System Rule 5.20.1.B was tabled until a future meeting.

Discussion took place regarding retention of eligibility lists.

Future Commission meeting dates were announced.

Job opportunities were announced for: Custodian I; Maintenance Specialist-Plumber.

Items for consideration at a future meeting include discussion of Merit System Rule 5.20.1.B.

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission adjourned the meeting at 6:27 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Simmons; Absent-Rhoades; No-None; Abstained-None.

Absent
Lori Rhoades, Chairperson

Sherida Simmons, Vice-Chairperson

Kathleen Hobiger, Member