The meeting was called to order at 6:04 P.M. by Sherida Simmons, Vice Chairperson. The flag salute was led by Ms. Simmons.

On a motion by Ms. Hobiger seconded by Ms. Simmons and carried, the Personnel Commission approved the agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the consent agenda, as presented. Vote 3-0; Aye-Hobiger, Rhoades Simmons; No-None; Abstained-None; Absent-None.

On a motion by Ms. Simmons, seconded by Ms. Hobiger and carried, the Commission approved the Minutes of the Regular Meeting of November 14, 2018. Vote 3-0: Aye – Hobiger, Rhoades, Simmons; No-None; Abstained-None.

The Commission welcomed back Sophia Crocker. Jim Jarrard, CSEA President, addressed the Commission regarding concerns about the salary for the new Campus Supervisor Classification.

There were no public hearings.

Ms. Crocker (1) thanked the Classified Personnel team for their work during her leave; (2) reported that CSEA nominee, Lori Rhoades, was approved by the Governing Board for the three-year term commencing December 1, 2018; (3) reported that the Board has a new member, Kareem Jubran; and (4) gave an update on the recruitment status for Campus Supervisor.

Ms. Crocker reported on the status of the Personnel Commission budget.
On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved a revision to the minimum qualifications of the new Campus Supervisor job description, as amended. Vote 3-0: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Motion #18.1212.4

Revision
Campus Supervisor

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the reallocation of salary for Cafeteria Assistant from Range 30 to Range 34 ($12.04/hr.) effective January 1, 2019. Vote 2-1: Aye-Hobiger, Simmons; Abstained-Rhoades; No-None; Absent-None.

Motion # 18.1212.5

Salary Reallocation
Cafeteria Assistant

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Calendar of Meetings for 2019-2020, as presented. Vote 3-0: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Motion #18.1212.6

Meeting Calendar
2019-2020

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission elected Sherida Simmons as Chairperson for a one-year term commencing at the first meeting to be held in January, 2019. Vote 3-0: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Motion #18.1212.7

Election of Officers
Chairperson

On a motion by Ms. Simmons, seconded by Ms. Rhoades and carried, the Personnel Commission elected Kathleen Hobiger as Vice Chairperson for a one-year term commencing at the first meeting to be held in January, 2019. Vote 3-0: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Motion #18.1212.8

Election of Officers
Vice Chairperson

Future Commission meeting dates were announced.

Meeting Dates

Job opportunities were announced for: Campus Supervisor; Instructional Support Specialist-Intensive Behavior Intervention; Paraeducator II-Special Education; School Services Assistant I.

Job Opportunities

Items for consideration at a future meeting include CSPCA 2019 Conference; and performance evaluation – Director of Classified Personnel.

Future Consideration

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 6:43 P.M. Vote 3-0; Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None.

Motion #18.1212.9

Adjournment

___________________________________  _____________________________________  
Lori Rhoades, Chairperson   Sherida Simmons, Vice-Chairperson

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Kathleen Hobiger, Member